



Thank you for registering for a professional development course offered in partnership with the Office of Graduate and Continuing Education at Framingham State University. You'll be pleased to learn that our student information services are now available online. We no longer mail billing statements or grade reports as we have in the past. As a replacement, you may now access and print your billing information and grades online through the secure Framingham State University portal, *myFramingham*, which also includes updates on campus events and library resources.

Important: If you have already logged into *myFramingham* please disregard the portal login information below.

To access your billing information and grades:

Go to <http://my.framingham.edu>, the portal login page. Enter your username and password.

Your username is your first initial and last name.

Your default password is as follows:

2 digit month of your birth + day of your birth + year of your birth (MMDDYY)

Example: if your birthday is August 4, 1972, your default password would be 080472.

Once you have logged in, to access billing information, click on the ***Accounts*** tab. Billing details can be found under *Account Information* on the upper left side of the screen.

Grades are located under the ***Academics*** tab in the ***My Courses*** section. Click on the *Academic History* link and select *Non-Matriculated Transcripts*. You may print this screen for your records.

If you have questions about your *myFramingham* account or login information, please contact the Framingham State University Student Helpdesk at 508-215-5950 or shd@student.framingham.edu during regular business hours.

In the event you need an *Official Transcript*, you may order it online from our Registrar's Office at: <http://www.framingham.edu/registrar/transcripts.htm>. There is a fee of \$3.00.

If you have any other questions, please feel free to contact us at:

Framingham State University, Office of Continuing Education
100 State Street, PO Box 9101
Framingham, MA 01701-9101
Tel: 508.626.4550 www.framingham.edu/dgce



Framingham State University

Office of Continuing Education
100 State Street, PO Box 9101
Framingham, MA 01701-9101
Tel: 508.626.4034 Fax: 508.626.4030
www.framingham.edu/dgce

TERC: Fall 2012

Please print. Your signature and current date are required. (All fields are required unless indicated as optional).

Check one: New student at FSU Returning FSU student

Last	First	Middle	
Street	City	State	Zip
Home Phone # ()	Business Phone # ()	E-mail	
Signature	Date		
Social Security	Date of Birth		

Citizenship:

- United States Permanent Resident
 Foreign _____ (country)

Sex: Male Female

Highest degree held:

- High School/GED Associate's Degree
 Bachelor's Degree Master's Degree

Are you in a degree program at FSC? Yes No
 If yes, which one? Name of Program _____

- Undergraduate Graduate
 Teacher Licensure Certificate Program

Please note: Graduate credits earned in an arranged professional development course may not be used in a graduate or undergraduate degree program at Framingham State University.

Ethnic/Racial Background (for statistical purposes only; optional):

- Are you Hispanic/Latino Yes No
- What is your racial background? (Choose all that apply)
 - American Indian/Alaskan Native Cape Verdean
 - Asian Native Hawaiian/Other Pacific Islander
 - Black/African American White (Non-Hispanic)

Students with Disabilities: In order to receive academic accommodations, students must have proper and up-to-date documentation on file in the Office of Academic Support. Specific guidelines for documentation are available for learning disabilities; Attention Deficit/Hyperactivity Disorder (ADHD); psychological impairments; visual, hearing and mobility-related impairments; and medical conditions. For further information, please contact Academic Support at 508-626-4906.

Yes, I would like to receive information on Academic Support for students with disabilities.

Withdrawals/Refunds: A student withdrawing from a course must contact the Division of Graduate and Continuing Education and complete the appropriate Withdrawal Form. A grade of "W" is automatically awarded to a student who withdraws. Messages (including e-mails and telephone calls) either to the instructor or the Division of Graduate and Continuing Education do not constitute withdrawal. Unless a withdrawal form has been completed by the student and submitted to the Office of Graduate and Continuing Education, the student has not officially withdrawn. Non-participation does not constitute a withdrawal. Students who stop participating will receive a failing grade (F) unless they have officially withdrawn.

No refunds are given for a professional development course.

Method of Payment:

Check payable to Framingham State University
 A \$20.00 fee will be charged for a check returned unpaid by the bank.

- American Express Visa
 MasterCard Discover Card **Expiration date:** ____/____

Course name: <i>Implementing Investigations</i>
Course number: <i>PRDV 76018</i>
Credits: <i>3</i>
Cost: <i>\$225.00</i>
Start date: <i>October 24, 2012</i>
Instructor: <i>Myriam Steinback, Ph.D.</i>

 Credit Card # Security Code

Cardholder Name (Please print)